



## COVID-19: CORONAVIRUS

**Amid ongoing concerns about the Coronavirus, The Academy Hotel is closely monitoring the latest reports from the Centers for Disease Control (CDC) and has taken several precautionary measures for the health and safety of our guests and employees.**

### FOOD & BEVERAGE

**Daily Complimentary Breakfast Buffet (6am – 10am):** The Breakfast “Buffet” has been suspended until the risk associated with COVID-19 virus has been lifted. We are now offering **Breakfast Plates** consisting of Scrambled Eggs, Sausage, Ham, Breakfast Potatoes, Danish and Muffin that can be picked up at the Falcon’s Bar and Grill which will include Coffee, Juice, and Milk.

**Falcon’s Bar & Grill Restaurant (5pm – 9pm):** The restaurant will be open for dinner take-out (To Go) orders only. Sit down dining in public areas is restricted. Orders can be called in for pick up. Some menu items may not be available due to limited inventory from our suppliers. We will revert to normal hours and seating once safety is cleared by the CDC.

We apologize for the inconvenience this causes. If you have any comment or concerns, please don’t hesitate to let us know. Our goal remains to provide excellent service at an excellent value, and to protect the safety and health of our guest and employees.

**We have prepared for the potential spread of the COVID-19 virus by implementing the following health and safety procedures:**

We are using disinfectant products that have been pre-approved by the U.S. Environmental Protection Agency (EPA) for use against emerging viral pathogens. Disinfectants are applied during routine cleaning of guestrooms, public spaces, fitness center, restaurant and meeting rooms. The current list of disinfectants with EPA pre-approval is available at <https://www.americanchemistry.com/Novel-Coronavirus-Fighting-Products-List.pdf>

1. Linens may become contaminated with the virus. Linens are washed daily with disinfectant detergent and hot water. Bed scarfs, throws and decorative pillows have been removed. Housekeeping staff is trained to use the disinfectants safely and correctly.
2. Staff is required to wear gloves when cleaning. Disinfectant products need to remain on hard surfaces for several minutes to work effectively. Manufacturer's instructions are followed for proper use to get the most virus killing protection. We schedule and perform routine cleaning and disinfection of all contact surfaces in public areas, guestrooms, television remote controls, toilet flush handles, door handles, water faucet handles, counter tops, tables, chairs and flooring.
3. Public spaces and the front desk are cleaned frequently. We provide disposable disinfectant wipes to front-of-house staff to disinfect surfaces between guests. High touch areas in public spaces include tables in the restaurant, lobby, fireside lounge, buttons on elevators, ice and vending machines and pens and room key cards at the front desk.

4. Hotel staff is required to remind guests and workers to wash hands with soap and warm water frequently, for at least 20 seconds each time. Alcohol-based hand sanitizer that contains at least 60% alcohol is available in all guest contact areas and to all staff. The staff is advised not to touch their faces and to practice "social distancing" by standing at least three feet away from guests and other workers.
5. The Hotel employees have been cautioned on the most common signs and symptoms of coronavirus infection, which are fever, dry cough, and shortness of breath. Symptoms typically occur 1-14 days after exposure, though a small proportion of people who are infected don't have symptoms. All employees are required to stay home if experiencing symptoms or have been exposed to someone with symptoms.
6. We maintain records that will help you trace who has been in contact with any infected individuals that have been to our property. Records are kept for a minimum of 90 days. This includes maintaining guest registration records, employee work assignments, documentation of key control procedures and security camera closed circuit tapes. This is especially important if someone in the hotel has been confirmed to have the virus.
7. We strive to stay informed with updated and credible information on the COVID-19 virus and follow the information listed by the CDC at <https://www.cdc.gov/coronavirus/2019-ncov/index.html> This site also includes where the virus has spread in the USA and globally.
8. We will consult with the local and county health departments to determine appropriate actions if a guest or worker presents symptoms of COVID-19 disease, as well as how to respond if asked to quarantine guests. Public health officials at the state, federal, and local level have the legal authority to implement control measures to prevent the spread of communicable disease, such as isolation and quarantine, travel restrictions, and medical treatment. A public health emergency can be declared by state (e.g., the governor or state public health officer) or federal (Secretary of Health and Human Services) authorities, which would allow for actions like property confiscation for use in response or emergency approvals for unapproved drugs. This includes restricting movement within a hotel and placing a quarantine on a hotel property. <https://www.cdc.gov/coronavirus/2019-ncov/php/risk-assessment.html>

Please stay safe and healthy,

The Academy Hotel Management Team